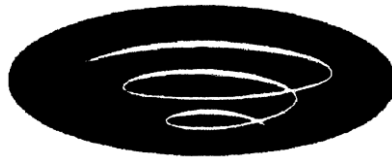


BRAEMAR

2013 SUMMER SKATING PROGRAM



SEND COMPLETED REGISTRATION FORMS TO:

BCLFSC

c/o Ice Coordinator

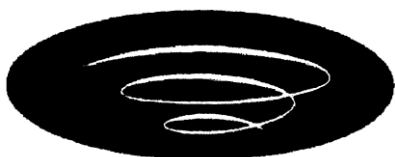
P.O. Box 390301

Edina, MN 55439-03001

BY May 11, 2013

Reminders:

- ◆ **Membership renewal is June 30th**
- ◆ **Ice Monitoring Volunteer Requirement**
- ◆ **Check the Club's website for more information :**
<http://www.braemarfsc.org>



Dear BCLFSC Families:

Welcome to Braemar Summer 2013! As an organized club, we serve as a “purchasing agent” to buy ice time from the City of Edina. We subdivide our ice hours into sessions, which our skaters use for training. Needless to say, our quantity purchases (and subsequent resale to you) make this sport more affordable.

- ◆ *Each Full skating member of our club is required to purchase two ice sessions per week.*
- ◆ *Exchanges:* This benefit offers skaters the flexibility of moving contracted ice session(s) to accommodate summer sports and vacation schedules. Carefully review the following details:
 - You may exchange one contracted session for another session 1 week before or 1 week after the date missed; that would be a Monday to Monday or Thursday to Thursday - 7 days before or up to 7 days after the date missed.
 - **You must identify the exchanged session(s) in the ice monitor book; both the one missed and the one skated in exchange.**
 - There are exchanges for Workout sessions missed; ice for ice – no coach provided on the makeup exchange ice.
 - Exchanges into sessions by BCLFSC members have priority over buy-ons for non-BCLFSC members.
- ◆ *The contract rate for ice is **\$12** per session. The buy-on rate is **\$14** per session. **\$16 for Guests***
- ◆ The buy-on rate is reduced to \$12 per session for those skater families who contract for *five* or more sessions per week.
- ◆ There is a \$2 per session discount if 3 or more sessions are contracted per skater per week.
- ◆ Buy on rate for Low Power is \$25.
- ◆ Contract and buy-on rates are subject to change based on approval by the BCLFSC Board of Directors.
- ◆ *All member families who contract for ice are required to ice monitor three (3) times each three (3) month period which is as follows: June, July & August. If you do not monitor, you will be billed \$30.00 at the end of the contract period. So after all ice is completed in August and ice monitoring is not done, \$30 fee will be included with the ice bill you receive in September. No pre-payments please.*

Sincerely,

The BCLFSC Board (Send to: P.O. Box 390301 Edina, MN 55439-3001)

2013 Braemar Summer Skating Program Ice Buying Policies

June 10 – August 23, 2013

- To contract for ice, complete the registration forms and contracts and return it no later than **May 11, 2013**
- **Each member family must be current with their bill, before any summer ice is assigned.**
- Registration forms received after **May 11, 2013** must include **\$25** late fee.
- **No schedule changes will be made after May 25, 2013.**
- Skaters must be a USFS or ISI member.
- **BCLFSC will no longer offer a prepaid summer ice contract for non-members. We will still allow non-members to contract for ice in the summer only. However, it will be billed on a monthly basis. Ice will be billed the month before it is skated. So June 10 – 30th ice is billed in May, and must be paid before the skater can take the ice June 10th. Likewise July ice is billed in June, and must be paid before the skater takes the ice in July.**
- Junior Club members may skate on any Open FS sessions.
- Sessions identified as “**High**” require the skater to have passed USFS Juvenile free skating test OR Intermediate moves test.
- Sessions identified, as “**Medium**” require the skater to have passed the USFS Pre-Juvenile free skating test OR Pre-Juvenile moves.
- Exchanges: If you contract for ice you may exchange the contracted session for an ice session for 7 days before or 7 days after the session missed. You must note on the ice monitor sheet, both the session missed as well as the session skated. Get the date and session correct!
- Contract rate is **\$12** per session; **On-Ice Workout Sessions** cost **\$40.00/week**, the High and Medium Workout must be purchased for the week (both days-M &W for High –T & TH for Med). The Low Workout is **\$20.00** (Fri). **There will be 3 exhibitions 1:00 to 2:00 pm, Friday, June 14, Friday July 12, and Friday, August 9.** These exhibitions are part of the workout. If the exhibitions are not filled up we will allow the skater to buy on for the exhibition for \$10 per time, if space permits. You cannot exchange onto the exhibition.
- **BUY- ON pricing information**
 1. Ice may also be purchased on a session-by-session basis (buy-on), if available, from the stand-by list. (On Ice Workout sessions, **contract only**. Buy-on only, on low workout, permitted to try it out.)
 2. Contract price is **\$12** per session
 3. Buy-on price for Braemar member skaters is **\$14** per session. Buy-ons will be billed, checks accepted only from guest skaters. **ABSOLUTELY NO CASH**
 4. Buy-on price for non-club members (guests) is **\$16** per session. Non-club members (guests) must make payment by check **before** taking the ice.
 5. Buy-on price for Friday Low power is **\$25**.
- Professionals are not provided for any session except the “On-Ice Workout”. You must contract with a Braemar skating professional to provide lessons on all other sessions.
- **Medical Leave:** Skaters who apply for a medical leave or credit must contact the Ice Coordinator and present medical documentation for the leave. The skater will not be allowed to skate any session (moves, Free Style, Exhibition, Competitor, Open or Synchro) for the duration of the leave/credit. In order to return to the ice, the skater will provide the Ice Coordinator with medical documentation indicating that the skater is ready to resume skating.
- Please make and keep a copy of your contract for your information. We will only notify you if your ice is unavailable.
- Priority for ice will be assigned in the following manner:
 1. Home club members (tie breaker = seniority)
 2. Associate club members (tie breaker = seniority)
 3. Non-members (tie breaker = date application received)

BRAEMAR-CITY OF LAKES FSC HOME CLUB MEMBERS ALWAYS HAVE PRIORITY OVER ALL OTHER APPLICANTS.

SEND COMPLETE FORMS TO:

BCLFSC, c/o Ice Coordinator P.O. Box 390301 Edina , MN 55439-03001

BRAEMAR-CITY OF LAKES FSC APPLICATION FOR ICE ASSIGNMENT SUMMER SESSION – CONTRACT (MONDAY, JUNE 10 – FRIDAY, AUGUST 23, 2013)

Skater's Name _____ Phone with Area Code _____ Cell Phone _____

Coaches Signature _____ Date _____ Home Club _____

Highest Test Level Free Style _____ Moves _____ Number of sessions contracting per week _____

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
E1 _____ 7:00 – 7:50 am OPEN FS	E1 _____ 7:00 – 7:50 am OPEN FS	E1 _____ 7:00 – 7:50 am OPEN FS	E1 _____ 7:00 – 7:50 am OPEN FS	E1 _____ 7:00 – 7:50 am OPEN FS
E2 _____ 8:00 – 8:50 am MEDIUM Low FS (PF & ↑ or PM)	E2 _____ 8:00 – 8:50 am MEDIUM Low FS (PF & ↑ or PM)	E2 _____ 8:00 – 8:50 am MEDIUM Low FS (PF & ↑ or PM)	E2 _____ 8:00 – 8:50 am MEDIUM/Low FS (PF & ↑ or PM)	E2 _____ 8:00 – 8:50 am OPEN FS
E3 _____ 9:00 – 9:50 am OPEN FS No Junior club	E3 _____ 9:00 – 9:50 am OPEN FS No Junior club	E3 _____ 9:00 – 9:50 am OPEN FS No Junior club	E3 _____ 9:00 – 9:50 am OPEN FS No Junior club	E3 _____ 9:00 – 9:50 am MEDIUM FS (PJF & ↑ or PJM)
E4 _____ 10:00 – 10:50 am HIGH FS (Juv FS & ↑ or IM)	E4 _____ 10:00 – 10:50 am HIGH FS (Juv FS & ↑ or IM)	E4 _____ 10:00 – 10:50 am HIGH FS (Juv FS & ↑ or IM)	E4 _____ 10:00 – 10:50 am HIGH FS (Juv FS & ↑ or IM)	E4 _____ 10:00–10:50 am OPEN FS
WO1 _____ 11:00 – 11:50 am HIGH WORKOUT*	WO2 _____ 11:00 – 11:50 am MED WORKOUT**	WO1 _____ 11:00 – 11:50 am HIGH WORKOUT*	WO2 _____ 11:00 – 11:50 am MED WORKOUT**	WO3 _____ 11:00–11:50 am LOW WORKOUT***
E5 _____ 12:00 – 12:50 pm OPEN FS	E5 _____ 12:00 – 12:50 pm OPEN FS	E5 _____ 12:00 – 12:50 pm OPEN FS	E5 _____ 12:00 – 12:50 pm OPEN FS	E5 _____ 12:00–12:50 pm OPEN FS
E6 _____ 1:00 – 1:50 pm OPEN FS	E6 _____ 1:00 – 1:50 pm OPEN FS	E6 _____ 1:00 – 1:50 pm OPEN FS	E6 _____ 1:00 – 1:50 pm OPEN FS	

All ice is in East Arena

WO – On Ice Work Out Sessions:

High – Skater must have passed USFS Juvenile Free Skate OR Intermediate Moves in the Field

Medium/Low – Skater must have passed USFS Preliminary Free Skater OR Preliminary Moves in the Field

Medium – Skater must have passed USFS Pre-Juvenile Free Skate OR Pre-Juvenile Moves in the Field

LOW – No Free Skate test required.

3 Exhibitions 1:00 to 2:00 pm, Friday, June 14, Friday, July 12, and Friday, August 9. These exhibitions are part of the workout. *If* the exhibitions are not filled up, we will allow buy on's for the exhibition for \$10 per time, if space permits. You cannot exchange onto the exhibition.

**SEND COMPLETE FORMS TO:
BCLFSC, c/o Ice Coordinator
P.O. Box 390301 Edina, MN 55439-03001**

2013 Braemar Summer Skating Program Registration Form

Please Print Clearly

Skater's Name _____ Birth Date _____

Address _____ Phone _____

City _____ State _____ Zip Code _____

Email Address _____ Skater's USFS # _____

Mother's Name _____

Mother's Address (if different) _____

Father's Name _____

Father's Address (if different) _____

Billing Address (if different) _____

Cell/Work Phone: Mother _____ Father _____

Professional's Name _____ Phone _____

Highest USFSA Free _____ MIF _____ Dance _____

Test passed: Figure _____ Pair _____

Waiver to the City of Edina and Braemar-City of Lakes Figure Skating Club

I understand that figure skating and its related activities may be hazardous and that injuries may occur in the normal course of participation. I assume all hazards and risks to my child, and me and will not hold the City of Edina or Braemar-City of Lakes Figure Skating Club responsible for any injuries.

I certify that to the best of my knowledge, neither my child nor I have any physical infirmities or limitations except as follows:

(List any conditions, including allergies, which you are aware of)

Signature: _____ Date: _____

(Signature of parent or guardian if skater is under 18 years of age)

Pro Signature: _____ Date: _____

(Signature of skater's Professional)

Braemar-City of Lakes FSC reserves the right to re-designate any sessions for which there are insufficient reservations.

RETURN COMPLETED FORM

**2013 Braemar Summer Skating Program
MEDICAL/EMERGENCY INFORMATION FORM**

Skater: _____

Street: _____

City, State, Zip _____

Home Phone: _____

Mother's Name: _____

Work or Cell Phone: _____

Father's Name: _____

Work or Cell Phone: _____

Physician's Name & Phone _____

Dentist's Name & Phone _____

Orthodontist's Name & Phone _____

Preferred Hospital: _____

Allergies or Other Medical Conditions: _____

Medications: _____

In case of emergency, you have my permission to give emergency treatment and transport my child to an appropriate medical facility. I am responsible for all expenses resulting from emergency treatment and/or transport.

Signature: _____ **Date:** _____

RETURN COMPLETED FORM WITH REGISTRATION FORM

2013 Braemar Summer Skating Program Ice Guidelines
(SEE CLUB DIRECTORY FOR MORE DETAILS)

1. Sessions will be limited to a maximum of 22 skaters.
2. Skaters must be moving at all times! Talking or standing on the ice surface is not permitted.
3. All stretching must be done off ice. No kicking of free leg into the air at the boards.
4. No eating or gum chewing allowed on the ice surface.
5. Skaters may play their own music. All skaters should have an opportunity to play their music once before any skater's music is played twice (this includes lessons!). Skaters with more than one tape must choose which tape will be played on a particular session. A skater who is receiving a lesson will have priority over other skaters. However, no skater may be "bumped" more than 3 times in a session.
6. If a skater does not check-in with the monitor before the session start and/or is not on the ice within 10 minutes of session start time, their ice may be sold. No refunds if ice is sold.
7. Ice designated "HOLD" cannot be sold
8. Skaters must leave the ice immediately when the Zamboni enters.
9. Skaters are not allowed to share or split ice sessions with other skaters.
10. **Professionals not on Braemar staff** may teach on summer ice, however they must register with Braemar's Head Professional, Joan Orvis, at 952-300-0344 before teaching.
11. **Guest skaters.** Must be members of United State Figure Skating, Skate Canada, ISU, or have a Basic Skills Number. To arrange for guest privileges, the skater must contact the BCLFSC Ice Coordinator. The skater must pay for the session in advance, by check only, and sign a waiver of liability to the Club and the City of Edina. The cost per session is \$16.00.
12. **Junior Club Membership** is available from July 1st to June 30th to younger skaters (4-11) who would like to further pursue skating beyond the Basic Skills level. Junior Club Skaters are allowed to skate on OPEN sessions ONLY. For more information, check our website, www.braemarfsc.org.

2013 Braemar Summer Skating Program

Additional Information

- Braemar Arena is located near the intersection of Interstate 494 and Highway 169, approximately 20 minutes from downtown Minneapolis, and 15 minutes from the Mall of America. The arena has three sheets of ice, each measuring 85 x 200 feet.
- Off-ice training is offered in our ballet studio, which is equipped with a Sport court with full mirrors and barre.
- Two USFSA test sessions will be conducted during the Summer Figure Skating Program.
Contact Kendra Smalley
- On-Ice training sessions are offered daily and are instructed by Braemar Professional Staff members.
- Braemar Professional Staff members offer instruction in all levels of free skating, moves in the field, ice dance, pair skating, and basic skills. Please contact Joan Orvis at 952-300-0344 for more information on Braemar Professionals
- For more information, visit our website at www.braemarpsc.org.

Braemar Professional Staff

Joan Orvis (Head Professional)			
Judy Johnson Bouts	612-386-4832	Pamela May	612-616-3575
Sarina David	763-424-8480	Shannon Ort	763-391-7412
Kathleen Schmelz Gazich	952-930-0224	Jean Pastor	952-926-6394
Rosie W. Hanson	612-710-1229	Diane DeMoss Powers	952-944-3374
Thomas Incantalupo	651-705-2239	Toni Swiggum	952-447-4428
Loni Keenan	952-929-8591	Anders Wisnewski	612-722-3419
Ari Lieb	612-718-3491	Caryn Kadavy	814-434-9359

If you have questions regarding the Summer Program, please contact:
Evelyn Bone at 612 508 7286

Braemar-City of Lakes Figure Skating Club

Ice Monitoring Requirement

(Home Club, Associate and Junior Club Members)

The Braemar-City of Lakes Figure Skating Club is an entirely volunteer-run, non-profit organization. Without the active, continuing support of its skating members and the parents of its skating members, the Club cannot provide the facilities and services the skaters and Club professionals need.

Having all ice sessions monitored is extremely critical to the financial health of our club by making sure all skaters are checked in and all skaters who buy on are recorded. The ice monitor also helps save valuable time for the skaters and professionals by playing the music and last but not least, being there in case of a medical emergency. **Therefore, it is a requirement that all Home Club, Associate and Junior Club member families who are contracted for ice sessions need to ice monitor an ice session three (3) times during June, July & August. If ice monitoring is not done you will be billed \$30.00.**

Other guidelines to follow in order to receive your credit:

- Rink monitors are volunteer parents of a BCLFSC skater or a BCLFSC skater who is at least 16 years old.
- New BCLFSC member families may want to schedule their ice monitoring sessions for the later part of the three (3) month period in order to observe the ice monitoring process.
- There is no carry over from one (3) month period to the next and the buyout fee is NOT prorated.
- It is required that your entire monitoring requirement be fulfilled each (3) month period. If at the end of the (3) month period you have not fulfilled your COMPLETE commitment, you will be charged the FULL buyout fee.
- Members can monitor any ice session. It is not necessary for an ice monitor to monitor a session where their skater is on the ice.
- **VERY IMPORTANT:** You must sign the sheet for the session you monitored **legibly** and record your skaters name if the last names are different. **If you do not sign the sheet or we cannot read the signature, you will NOT receive credit.** No exceptions!
- You **MUST** perform all duties for the entire session. (For example: You will not receive credit if you help sign skaters in but do not play music.)
- **Complete Ice Monitoring Duties and Music Playing Procedures** will be provided on the website at www.braemarfsc.org for your review prior to arriving for your session as well as contact information in case questions arise. Ice Monitoring Duties and Music Playing Procedures are also located at the rink in the Ice Monitor Supply bin which is either located in the coaches room or outside the locker room when ice is in session. Look for the green laminated sheets.
- **Sign up procedures for Summer is as follows:**
 1. **On May 15th**, a monitor schedule will be in the front of the ice monitor book. It is your responsibility to schedule your ice monitor sessions.
 2. Fill your name in the time slot that is most convenient for you. **Sign up is on a first-come, first-serve basis.**
 3. The Ice Monitor schedule will remain in the front of the ice monitor book for the entire (3) month period in case you need to add to and/or change your chosen sessions.
 4. Once you have signed up, you are responsible for your assigned session. If you can't make your assigned session it is your responsibility to find your own substitute to agree to sign your name and monitor the session so you receive credit or cross your name off so that someone else has the opportunity to take the spot. If the substitute does not show up you will still be responsible to make up your missed session. If you do not make up your session, you will be billed for the full buy out fee of \$30.00. NOTE: The ice monitor coordinator is not responsible for handling schedule changes.
 5. If you are in the stands and no monitor is present, PLEASE step forward and help out.

Please direct questions to icemonitor@braemarfsc.org.