

Braemar-City of Lakes Figure Skating Club

Ice Monitoring Requirement

(Home Club, Associate and Junior Club Members)

The Braemar-City of Lakes Figure Skating Club is an entirely volunteer-run, non-profit organization. Without the active, continuing support of its skating members and the parents of its skating members, the Club cannot provide the facilities and services the skaters and Club professionals need.

Having all ice sessions monitored is extremely critical to the financial health of our club by making sure all skaters are checked in and all skaters who buy on are recorded. The ice monitor also helps save valuable time for the skaters and professionals by playing the music and last but not least, being there in case of a medical emergency. Therefore, it is a requirement that all Home Club, Associate and Junior Club member families who are contracted for ice sessions need to ice monitor an ice session three (3) times during each season (Fall: Sept, Oct, Nov, Winter: Dec, Jan, Feb, Spring: Mar, Apr, May, and Summer: June, July, and Aug). If ice monitoring is not done you will be billed \$30.00 per season.

Other guidelines to follow in order to receive your credit:

- Rink monitors are volunteer parents of a BCLFSC skater or a BCLFSC skater who is at least 15 years old.
- New BCLFSC member families may want to schedule their ice monitoring sessions for the later part of the three (3) month period in order to observe the ice monitoring process.
- There is no carry over from one (3) month period to the next and the monitoring is NOT prorated.
- It is necessary that your entire monitoring requirement be fulfilled each 3-month period. If at the end of the 3-month period you have not fulfilled your COMPLETE commitment, you will be charged the FULL buyout fee.
- Members can monitor any ice session. It is not necessary for an ice monitor to monitor a session where their skater is on the ice.

VERY IMPORTANT: You must sign the sheet for the session you monitored legibly and record your skaters name if the last names are different. If you do not sign the sheet or we cannot read the signature, you will NOT receive credit.

- You MUST perform all duties for the entire session. (For example: You will not receive credit if you help sign skaters in but do not play music.)
- Complete **Ice Monitoring Duties** and **Music Playing Procedures** are provided on the website at www.braemarfsc.org/join/membership for your review prior to arriving for your session as well as contact information in case questions arise. Ice Monitoring Duties and Music Playing Procedures are also located in the front of the BCLFSC Ice Folder.

Sign up procedures are as follows:

1. Before the start of a new season, a monitor schedule will be available in the front of the ice monitor book and will remain there for the duration of the 3-month period.
2. It is your responsibility to schedule your ice monitor sessions. Fill your name in the time slot that is most convenient for you. Sign up is on a first-come, first-serve basis.
3. Once you have signed up for a session, you are responsible for your assigned session. If you know you will not be able to fulfill your selected monitoring session, please cross off your name to allow someone else to take your spot.
4. If you are not there at the start of your selected monitor session, someone else can take your spot and you will have to find another available session for monitoring.
5. Note that the ice monitor coordinator is not responsible for handling schedule changes.

6. If you are in the stands and no monitor is present, PLEASE step forward and help out. Please direct questions to icemonitor@braemarpsc.org

Volunteer Requirement

Our club requires the volunteer efforts of every family for continued success in our Braemar-McCandless Skating Competition, our Annual Ice Show, and Board-designated projects. All Home Club Member Families are required to provide a minimum of six (6) hours of volunteering in any combination of the Braemar-McCandless Skating Competition, the Annual Ice Show and Board-designated projects each membership year (July 1 – June 30). Failure to meet the volunteer requirement will result in a \$90 fee assessment. Home Club Member Families track their hours worked on a Volunteer Form. That form must be signed by the committee chairs of the Braemar-McCandless Skating Competition, the Annual Ice Show and Board-designated projects. Once signed, the Volunteer Forms are submitted to the Volunteer Chair. Volunteer hours will be prorated hourly. For example, if you only volunteer for 4 hours, you will be billed \$30.