

**MINUTES OF THE REGULAR MEETING  
OF  
THE BOARD OF DIRECTORS  
OF  
BRAEMAR-CITY OF LAKES FIGURE SKATING CLUB**

DATE: Tuesday, July 17  
TIME: 6:45 pm  
PLACE: Braemar Ice Arena

DIRECTORS PRESENT: Alex Christianson, Liz Cutshall, Lynn Meadows, Julie Vanhove, Ros Wright, Kay Yoost

DIRECTORS ABSENT: Heather Burns, Chris Deets, Brian Hedberg, Susanna McMaster, Kathy Winter

OTHERS PRESENT: Etta Belrose, Evelyn Bone, Gwen Larson

Call to Order and Agenda Review.

Co-Vice-President Meadows called the meeting to order and announced that a quorum of Directors was present and that the meeting, having been duly convened, was ready to proceed with its business. Liz Cutshall acted as Secretary.

Approval of Minutes.

Co-Vice-President Meadows presented the minutes of the May 22, 2012, June 19, 2012 and July 10, 2012 meetings of the Board of Directors. Following discussion, upon motion duly made, seconded and unanimously carried, the minutes were approved.

Website Presentation.

Member Wright showed the new Club website to the Board and walked the members through each area of the website, explaining how to navigate the site. The members asked several questions and a discussion ensued regarding the website. The Board thanked Member

Wright and the other members of the website committee for all of their work to make the new website wonderful!

Member Wright then explained that there will be a yearly cost to maintain the website and that there are costs above the already approved fee to the website designer to bring the website to where the Club would like it to be in the end. A motion was made to increase the amount that can be spent on the website designer to \$5,000. The motion was second and unanimously carried.

Member Wright then explained to the Board that the website will be accessible from mobile devices and noted that the mobile feature is still being working on. She also explained that the Club coaches will need to be shown how testing sign-up will work through the website going forward and noted that she will give the coaches a tutorial when the time comes to transition to sign-ups online.

#### Braemar Competition Report.

Etta Belrose presented the financials from the 2012 Braemar Competition. She explained what payments were outstanding and told the Board that the competition was profitable and was a great success. She explained that the competition made approximately \$17,000. She noted a few minor items that could be changed next year to save costs. The Board thanked her for her great work. She also noted that Dede Disbrow and herself will likely volunteer to run the competition again next year.

#### Midwestern Synchronized Competition Update.

Member Wright noted that Susie Miller approved using Braemar Arena to host the Midwestern Synchronized Skating Competition in 2014. Member Wright noted that Pam May is currently working with volunteers to present a bid packet to USFS to host the competition. She noted that more information would be presented to the Board in the future regarding the bid and the competition.

#### Treasurer/Ice Utilization Report.

Member Vanhove presented the current financial statements. She noted that the Club is currently making money on ice time. She also presented estimates for the upcoming months. She noted that the Club incurs expenses other than ice costs but that overall the Club is currently profitable. A discussion ensued regarding the current condition of the locker room and the possible use of profits to help improve the condition of the room. Member Vanhove also noted that all of the Club background checks were completed and that no issues arose from the tests.

#### Membership Update.

Evelyn Bone explained to the Board the current outlook of Club membership. She also noted the current status of the fall Club ice and explained that a few changes would be made to the schedule from last year but that overall the ice time will be staying the same.

#### Finance Subcommittee Report.

Member Vanhove explained that the finance subcommittee met this week and that they are working towards putting together guidelines of what will happen with skaters who are past-due on bills moving forward. She also explained that the subcommittee is still looking for an additional member.

#### Testing Update.

The next test session will be held on July 25, 2012.

#### Board Meeting Schedule.

Co-Vice-President Meadows announced that the next meeting of the Board of Directors was scheduled for 6:45p.m. on August 21, 2012 at Braemar.

There being no further business to come before the meeting, the meeting was adjourned.