

**MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
BRAEMAR-CITY OF LAKES FIGURE SKATING CLUB**

DATE: Tuesday, September 18

TIME: 6:45 pm

PLACE: Braemar Ice Arena

DIRECTORS PRESENT: Heather Burns, Alex Christianson, Liz Cutshall, Susanna McMaster, Lynn Meadows, Julie Vanhove, Ros Wright, Kay Yoost

DIRECTORS ABSENT: Chris Deets, Brian Hedberg, Cathy Winter

OTHERS PRESENT: Evelyn Bone, Gwen Larson, Joan Orvis

Call to Order and Agenda Review.

Co-Vice President Meadows called the meeting to order and announced that a quorum of Directors was present and that the meeting, having been duly convened, was ready to proceed with its business. Liz Cutshall acted as Secretary.

Approval of Minutes.

Co-Vice President Meadows presented the minutes of the August 21, 2012 meeting of the Board of Directors. Following discussion, upon motion duly made, seconded and unanimously carried, the minutes were approved.

President's Report.

Co-Vice President Meadows explained that the Club needs to start working on planning the national skating month event. It was noted that Joan was working on this effort and that there were a lot of people willing to help her. She told the Board that the date of the event is January 19, 2013. It was noted that the Club is hoping to have more advertising for this year's event.

Co-Vice President Meadows explained that she and Joan were meeting with the new cleaning service the next day. A discussion ensued regarding how to track the cleaning and what should be cleaned.

The Board then discussed the mold issue in the arena and the impact on skaters and coaches. It was noted that President Hedberg met with Susie Miller and others to look into the issue. Co-Vice President Meadows noted that the mold issue is being looked into and that it is being taken seriously.

Treasurer Report.

Member Vanhove told the Board that she has cleaned out the P.O. Box and explained various miscellaneous pieces of mail that were in the box. She noted that there was a piece of mail from the Department of Health regarding a change to rules to the air quality controls in enclosed sports facilities. A discussion ensued.

Testing Update.

The next test sessions are October 3, 2012 and November 12th, 2012.

Head Pro Report.

Joan explained that the coaches are working to get up to date with the new testing. She noted that January 19, 2013 is the national skating month event and explained that it is MLK weekend but that was the only weekend that worked with the rink's hockey schedule. She told the Board that there are several skaters competing at Upper Great Lakes and that the Club should recognize those skaters. A discussion ensued. She noted that city classes changed but that the coaches are working through those changes. Member Yoost noted that she would like to plan another event for skaters and would like to tie it to the Upper Great Lakes sendoff. A discussion ensued regarding what snacks should be provided. Joan noted that there are several individual competitions coming up.

Membership/Ice Contracts.

Evelyn Bone told the Board that the Club has had a few skaters quit skating or leave the Club but that there were several new skaters joining the Club as well. She explained to the

Board that there are currently 152 members and an additional 9 junior club members and 20 associate members. She noted that there are a couple of skaters out due to injuries. She explained that there are currently 330 ice sessions contracted. She then explained the breakdown of the sessions to the Board and told the Board that the Club is looking good on ice and is close to breaking even on the cost of ice.

Ms. Bone noted that the ice show is going to be April 19 and 20. She explained that the arena needed to move the date and that due to that the Club party room was booked and the Club needs to find a new location. A discussion ensued regarding a location to host the party. The Board looked further at the date of the show and it was determined that Ms. Bone would look into different dates due to various scheduling conflicts.

Finance Subcommittee Report.

Member Vanhove explained to the Board that the electronic payment system would possibly be up and running on the website for the October test session. She noted that the payment system will be PayPal and explained that if they cannot get the system up by the October test date then it would for sure be up for the November one. She noted that the online system will also be used for the ice show and explained that due to the online payment system all fees for the ice show must be paid up front. She then noted that the goal is to use this as a test for moving to payment of monthly dues online.

Synchro Update.

A discussion ensued regarding Member Deets' email pertaining to the Midwestern Synchronized Skating bid packet. Member Wright noted that she would be meeting with the contact at USFS along with Member Deets. It was noted that we would have more information at the October meeting.

TCFSA Update.

Member Christianson explained that the Club needs to provide the date for the Braemar Competition to TCFSA so it can be added to the TCFSA master schedule. It was noted that the dates are June 21-22, 2013. She then explained that there was a discussion at the TCFSA

meeting regarding information for new skaters and explained that Marlys Larson would be willing to come in and talk to skaters at any time. There was also information regarding a kick-off party for the year. A discussion ensued.

Member Christianson noted that the official's dinner went well and that the Club was well represented. She also noted that the next TCFSA meeting will include presidents of the member clubs.

New Skater/Parent Education Update.

Member Christianson noted that the working group is still working towards putting together the new member information. She explained that a couple of ideas are to have a wood frame with pictures of each skater or a list of each skater and what tests they have passed to encourage new membership. Member Christianson noted that she would start working on various efforts. Member McMaster noted that she is working on re-doing the junior club membership information packet as well.

Website Update.

Member Wright explained that they are currently working towards getting the PayPal feature up and running. She noted that she has been trying to keep the news items updated and is going to continue to work to keep it up to date.

Ice Etiquette.

Ms. Bone noted that there has been discussion around the rink regarding ice etiquette. A discussion ensued regarding coaches talking to skaters about etiquette as the new season begins.

Board Meeting Schedule.

Co-Vice President Meadows announced that the next meeting of the Board of Directors was scheduled for 6:45p.m. on October 16, 2012 at Braemar.

There being no further business to come before the meeting, the meeting was adjourned.