



2021 Braemar Competition
Braemar City of Lakes Figure Skating Club
June 25-26, 2021

Hosted by: The Braemar City of Lakes FSC
Sanctioned by: US Figure Skating
Chief Referee: Dann Krueger

The **Braemar City of Lakes Figure Skating Club** of Edina, Minnesota is hosting its annual Figure Skating Competition. This event is sanctioned by U.S. Figure Skating. Our Chief Referee is Dann Krueger, Chief Accountant is Kathy Anderson and our Music Technician is Chip Rauth. This non-qualifying competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rule book](#), as well as any pertinent updates which have been posted on the US Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

Special Covid-19 statement The Braemar City of Lakes Figure Skating Club and the Braemar Ice Arena will be complying with all federal, state and local regulations and any additional public health notices in place at the time of the Braemar Figure Skating competition. This includes recommendations from US Figure Skating.

- All attendees are always required to properly wear face coverings over their nose and mouth and secured under their chin while in the facility. This is not only for your protection, but for the protection of others and is applied to all attendees.
- Social distancing must be maintained at all times. The CDC recommends a distance of 6 feet and separate pathways will be established within the venue (minimizing crossover and contamination).

- U.S. Figure Skating Waivers are a requirement for ALL athletes. The online waivers will be completed during the registration process.
- Chaperones/Spectators: U.S. Figure Skating requires that all athletes 17 and under be permitted ONE chaperone. We recommend allowing at least ONE chaperone per athlete regardless of age but understand there may be local/state restrictions.
- “Know before you go” communication will be distributed to all coaches and skaters with detailed schedule of arrival times, warm up locations, and what to expect. Information available in early June 2021.

More specific information will be given as the date gets closer. We thank you in advance for your cooperation and we are looking forward to making this a fun, safe experience for all involved.

The Braemar Competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates which have been posted on the U.S. Figure Skating website.

ELIGIBILITY/TEST LEVEL:

Test level: Competition level is the highest test passed as of the entry deadline, in the discipline the skater is entering. Entrants may skate one **(or two)** level(s) above that for which they qualify, but they may not skate down in any event.

Age restrictions/requirements: Singles free skate events (Well Balanced Program) have the following requirements.

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
 Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
 Intermediate must be under the age of 18
 Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age, should the number of entries warrant more than one group.

ENTRIES:

Entries will only be accepted online via [EMS](#). Online registration opens in MAY and closes Sunday May 30, 2021. Skaters wishing to register for the competition will need their U.S. Figure Skating member number and password.

ENTRY FEES:

Non-qualifying IJS Pre-Preliminary, Preliminary, Pre-Juvenile, Juvenile/Open Juvenile and above: \$150
 Non-qualifying 6.0 events entry fee first event : \$150
 Additional non qualifying additional events fee: \$50 each
 Compete USA Registration Fee: \$100
 Specialty Events Fee: \$100

REGISTRATION INSTRUCTIONS on EMS

1. **Register** [here](#)
 - a. For best experience, the Google Chrome browser is recommended
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password
 - a. If you need assistance with your member number and password, contact Product Support at productsupport@usfigureskating.org.
3. Click the blue EMS button
4. Click “Competition Registration”
5. Choose “Braemar Competition” from the list of competitions.
6. Entries will be accepted via EMS with credit card only. Each transaction includes a 3% credit card fee.

Registration deadline is May 30, 2021. No late registrations will be accepted.

- a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

EMS SKATER PORTAL:

Once online registration has been completed, skaters will gain access to the EMS Skater Portal for this competition found [here](#). This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information.

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition (click here for HOW TO). This can be done by choosing the "Create Account (Non-Member)" option on the Members Only login page.

REFUND POLICY: Entry fees will not be refunded after May 30, 2021 unless no competition exists or the event is canceled. **There will be no refunds for medical withdrawals.**

SCHEDULE: Competitors may be scheduled on any day or time for the announced dates of the competition. The competition and practice ice schedule will be available via EMS as soon as possible after the close of entries. All participants will be notified via email once available. A detailed schedule of all events, including arrival times, warm up times, and entrance to the building will be provided prior to the start of the event.

FACILITIES: The competition will be held at will be held at the Braemar Ice Arena at 7501 Ikola Way Edina Way Edina, Minnesota 55439, 952-833-9500 and <http://edinamn.gov>. Braemar Arena has three arenas with a total of 4700 seats. Braemar Arena is home to the Braemar City of Lakes Figure Skating Club, the Edina Hornets Hockey teams and the Edina Hockey Association. No concessions are available at this time.

MUSIC UPLOAD:

DEADLINE: JUNE 13, 2021 11:59 ET

All competition music must be electronically submitted via the [EMS Skater Portal](#) through the Music & Program Content tab no later than June 13, 2021. After this date, skaters will be locked out of this feature. All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below. A \$25 late fee will be charged for late music and PPC.

[CLICK HERE FOR MUSIC UPLOAD HOW TO](#)

If you need assistance, email productsupport@usfigureskating.org

MUSIC CRITERIA:

- File Format: MP3 (only format EMS will accept)
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

LIABILITY: U.S. Figure Skating, Braemar City of Lakes FSC and Braemar Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

JUDGING SYSTEM:

INTERNATIONAL JUDGING SYSTEM

The International Judging System (IJS) will be used for the following events:

- Well Balanced Program Free Skate Events, Pre-Preliminary – Senior (including Open Juvenile)
- Short program events, Juvenile – Senior
- All Excel Plus events, Novice, Junior and Senior Events

PLANNED PROGRAM CONTENT (PPC): For IJS only

DEADLINE: June 13, 2021 11:59 pm ET

Competitors participating in IJS events must submit their PPC via the [EMS Skater Portal](#) no later than June 13, 2021. Program content must be entered under the Music & Program Content tab of your EMS for this competition. A \$25 late fee will be charged for late music and PPC.

[CLICK HERE FOR PPC SUBMISSION HOW TO](#)

If you need assistance, email productsupport@usfigureskating.org

6.0 JUDGING SYSTEM

The 6.0 Judging System will be used for:

- Introductory free skate events (Beginner, High Beginner and No Test)
- All Specialty singles events (Spins, Jumps, Compulsory)
- All Excel Pre-Preliminary and Preliminary and PreJuvenile

REGISTRATION: Registration will end May 30, 2021 11:59 pm ET.

ONSITE CHECK-IN/MITIGATION RULES: We will be following the most recent CDC, Department of Health, Safe Sport and Braemar Ice Arena policies in place at the time of the event. Event protocol for registration will be communicated one (1) week prior to the event. Registration will open one (1) hour prior to the scheduled first event and run through the last event of the day. **The registration table will be located adjacent to the entrance of the Braemar Ice Arena.** Please register/check in promptly upon arrival. Allowed arrival times will be included into the event schedule. **Entry into the facility will be limited to two (2) spectators per registered skater, and depends on the current national and local mitigation rules during the event.** Attendees will be notified of the rules prior the event. Our event requires strict mask wearing policy and social distancing from all attendees including athletes, chaperones, officials and coaches. By registering for this event attendees acknowledge the policies and agree following them. All skaters are also required to sign required waivers by U.S. Figure Skating during the registration process. Temperature checks will be administered at check in along with a health screening questionnaire given by the registration table volunteers.

LOCKER ROOMS: **Locker rooms and changing areas will not be available this competition. All athletes are expected to arrive to the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an area to put skaters on but will NOT be permitted to change in public restrooms.**

PRACTICE ICE: All practice ice will be available for purchase at \$15/20 minutes online through the [EMS Skater Portal](#). A timeline for practice ice sales periods will be available for viewing on the Main page of your skater portal. All skaters are encouraged to purchase practice ice through EMS on their mobile devices! **Practice ice will NOT be available to purchase at the registration desk.** Practice ice is NOT guaranteed to be in the same rink as skaters compete. Once the practice ice sessions are full, practice ice sales will be terminated, and NO exceptions will be made. Program music will NOT be played during the practice ice sessions. We will be following the most recent CDC, Department of Health, Safe Sport and Braemar Ice Arena policies in place at the time of the event. Braemar City of Lakes Figure Skating Club reserves the right to cancel practice ice registration based on COVID safety precautions

PHOTO/VIDEO: Perkins Media will be onsite to video tape the events. As a courtesy, competitors will receive one (1) free video of their free skate performance. The video will be emailed to the address provided during the registration process approximately one (1) week after the competition. **Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.**

AWARDS: Event protocol for distributing awards will be communicated one (1) week prior to the event.

Awards will be presented off-ice to the top four skaters in each event immediately following posting of the results. Awards will not be given for exhibition. In addition two other awards will be presented.

The Robert Rauth Award: To the winner of the highest level men's event.

The Eric Reiter Award: To the highest placing member of the Braemar City of Lakes FSC in a Well Balanced Free Skate – tie breaker is highest level.

All results will be posted online, link to award posting will be provided to all coaches and skaters prior to the event.

TEST CREDIT: Skaters, that meet the requirements for test credit, may request their test credit forms at registration or preorder them online (via EMS). Forms will be delivered to registration desk/greeting table in envelopes to avoid physical contact. No cash payments will be accepted, payments through EMS only to avoid contamination. To receive test credit, choose the Test Credit event when completing your registration. The fee is \$35.00. After Registration Closes you must request through productsupport@usfigureskating.org.

IMPORTANT NOTICE FOR ALL COACHES:

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating. ONE (1) coach credential per registered athlete.

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member. ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association](#) (PSA).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics.*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. *
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the Professional Skaters Association (PSA).

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above) * Accessible via U.S. Figure Skating Members Only Website: www.usfsaonline.org → Person Icon or Account → Member Profile → Compliance Foreign Coach/Choreographer:
- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the Coach Compliance page.

*SafeSport training is available through <http://www.usfsaonline.org> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 1 year.

The LOC will have a list of compliant coaches via EMS, verified through the U.S. Figure Skating database who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There can be no exceptions to this policy.

For more information regarding Coach Compliance, please visit:

[Coach Compliance](#)

EMS Coach Resources

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

CONTACT INFO: If you have questions, please contact Club Administrator, Katt Parsons at braemarfscinfo@gmail.com or Competition Chair, Holly Dau at holly.dau@gmail.com

ADDITIONAL INFORMATION:

Renaissance Minneapolis Bloomington Hotel

5500 American Blvd. West

Bloomington, MN 55437

952-345-1244

Rate: \$119/night

Shuttle to Braemar Ice Arena

Call to reserve at 800-468-3571 ask for Braemar Competitors Block

- Merchandise

Merchandise will not be available for purchase during this competition.

- Website

www.braemarfsc.org

U.S. FIGURE SKATING EVENTS				
SINGLES	IJS/6.0	1 st EVENT	2 nd EVENT	3 rd + EVENT
Excel Free Skate Beginner, High Beginner, Pre Preliminary, Preliminary, Pre Juvenile	6.0	\$150	\$50	\$50
Excel Free Skate All Excel Plus events Preliminary - Senior	IJS	\$150	\$50	\$50
Well Balanced Short Program (21/22)	IJS	\$150	\$50	\$50
Well Balanced Free Skate (21/22) No Test, Pre-Preliminary - Open Juvenile	IJS	\$150	\$50	\$50
Well Balanced Free Skate (21/22) Juvenile - Senior	IJS	\$150	\$50	\$50
SPECIALTY	JUDGING	1 st EVENT	2 nd EVENT	3 rd + EVENT
Spins Challenge (Beginner–Senior)	6.0	\$100	\$50	\$50
COMPETE USA EVENTS				
Snowplow Sam-Basic 6 Program w/ Music	6.0	\$100		
Pre-Free Skate Program w/ Music	6.0	\$100		
Compete USA Manual				